



AUSSDA

AUSTRIAN  
SOCIAL SCIENCE  
DATA ARCHIVE

# DATA COLLECTION POLICY

Version 2.0

06.12.2024

Lars Kaczmirek, Lisa Hönegger, Lorenz Makula

|                           |  |
|---------------------------|--|
| <b>Date</b>               | 06.12.2024   |
| <b>Version</b>            | 2.0  |
| <b>Status</b>             | Published  |
| <b>License</b>            | <br>This work is licensed under a <a href="https://creativecommons.org/licenses/by/4.0/">Creative Commons Attribution 4.0 International License</a> . |
| <b>Access</b>             | Public   |
| <b>Suggested citation</b> | Kaczmirek, L., Hönegger, L., Makula, L. (2024). Data Collection Policy. Vienna: The Austrian Social Science Data Archive.  |
| <b>Contact</b>            | AUSSDA - The Austrian Social Science Data Archive<br>T +43 1 4277 15323<br>E <a href="mailto:info@aussda.at">info@aussda.at</a>  |

This data collection policy was adopted by the AUSSDA Steering Board on December 6, 2024.

# AUSSDA Data Collection Policy

---

## 1. Purpose of this Document

AUSSDA - The Austrian Social Science Data Archive is a certified national research infrastructure serving the social science community. The AUSSDA data collection policy outlines the conditions for archiving research data at AUSSDA, targeting researchers, students, and institutions that wish to archive and share social science data.

## 2. Goals for Archiving and Sharing Data

The primary goals of sharing and archiving data are to facilitate access for reuse by others and to ensure long-term storage. This includes enabling data reuse for scientific studies, supporting teaching and learning, and ensuring transparency through replicability and validation of results.

We adhere to international standards to make research data findable, accessible, interoperable, and reusable, in accordance with the FAIR principles. AUSSDA is committed to supporting the open science movement to maximize the potential for data reuse.

## 3. Criteria for Data Inclusion

AUSSDA primarily archives digital social science research data, both quantitative and qualitative. We accept data from various collection methods, such as surveys, content analyses, experiments, interviews, and more. Other types of data may be included if they provide valuable insights for our designated community.

- **Relevance:** The data must originate from social science or interdisciplinary studies related to social science and offer scientific value.
- **Austrian research interests:** Data will be archived if it has a nexus to Austria, such as being generated by Austrian researchers or pertaining to people in Austria or Austrian citizens. Additionally, data may be archived if AUSSDA has a strategic partnership with a relevant organization, journal or project.
- **Documentation:** Metadata and documentation must be provided to enable reusability.
- **Languages:** Data and documentation must be available in English or German. Additional languages may be supported depending on AUSSDA's available resources.
- **Rights:** The rights of use for the data must be clarified and must allow for reuse. For personal data, all relevant data protection regulations must be adhered to.
- **Norms and Standards:** The data must be collected or created in accordance with the principles of good academic practice and ethical standards.

AUSSDA reserves the right to reject data that does not meet these requirements. Additionally, we reserve the right to reject data that we are unable to process (e.g., due to scope, format, required resources, etc.).

## 4. Disciplines

AUSSDA accepts data from all areas of social sciences and related interdisciplinary fields, including but not limited to:

- Political Science
- Sociology
- Communication Studies
- Economics
- Educational Science
- Law
- Psychology
- Demography
- Public Health
- Contemporary and Social History
- Other social sciences or interdisciplinary studies